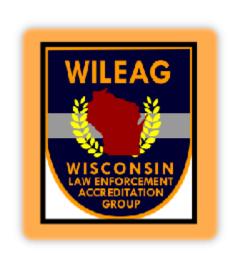
City of Baraboo Police Department





Annual Report

The purpose of the Baraboo Police Department is to provide unbiased police services that support our community and help it to grow through the reduction of crime and the fear it causes; while promoting a safe environment.

Emergency

911

Business Office

Baraboo Police Department 101 South Boulevard Baraboo, WI 53913 (608) 355-2720

Online

www.cityofbaraboo.com

Chief's E-mail

rsinden@cityofbaraboo.com

TABLE OF CONTENTS

Chief's Message	1
Our Purpose	2
Oath of Honor	3
City Officials	
Mayor	4
Council	
Police and Fire Commission	4
Employees	
Organizational Structure	5
Current Employees	
Significant Events	10
Budget	
Budget Summary	11
Grants	
Projects and Programs	
Long-Range Plan	13
2022 Strategies	
2023 Strategies	
Training	17
Statistics	
Calls for Service	18
NIBRS Statistics	
Persons Arrested	
Underage Alcohol	
Traffic Citations	
Traffic Warnings	
Parking Tickets	
Traffic Crashes	
Use of Force	23

Chief's Message

Thank you for reading the 2022 Baraboo Police Department Annual Report.

2022 brought several changes for the Police Department. Our long-standing Chief of Police, Mark Schauf, retired on May 6, 2022, and I was named Interim Police Chief during the process to hire the next permanent Police Chief. I was honored to have been selected on October 25, 2022, as the next Baraboo Police Chief. Our department also was informed that 2023 would bring significant budget cuts so all positions that were vacated in early 2022 (2 sworn officer and one administrative assistant) were not going to be filled. We made the men and women of the Baraboo Police Department aware of the approaching budget cuts for 2023 and the reasons we could not fill the vacated positions. I am proud to report our employees received the information and dedicated themselves to moving forward, despite the dark budgetary information. Our staff came up with numerous innovative ideas on how to continue to fulfill our mission being shorter staffed than we have been for years.

2022 also brought a strategic plan to the city revealing additional needs for community/police programs allowing for better communication with those we serve. The entire staff of the Baraboo Police Department is committed to the creation and maintenance of additional community-oriented programs. The many past community programs have paid dividends over the years giving us much better insight to providing what the citizens of Baraboo want to see of their police department.

Every day, I have the opportunity to work with a staff that makes me proud. The men and women of our police department are a special group of people who thrive even when faced with nationwide scrutiny. Their individual talents make them even stronger as a team.

I look forward to working with our talented staff and the entire community in the years to come.

Rob Sinden Chief of Police

Holist, Jimes

Our Purpose

To provide professional unbiased police services that support our community and help it to grow through the reduction of crime and the fear it causes; while promoting a safe environment.

We recognize that to fulfill this purpose, we have an essential duty to:

Treat all people with dignity and respect;

Act honestly, ethically, and with integrity;

Be accountable for our actions;

Identify and help solve community problems that are related to our policing responsibilities;

Protect the constitutional rights to liberty, equality, and justice for all people;

Protect those who are in danger of physical harm and provide aid to those who cannot care for themselves;

Facilitate the safe movement of people and vehicles;

Act within the limits of state and federal law, and our policies;

Provide education and information to the public to help reduce the risk of victimization and foster an understanding of our police function;

Anticipate and be prepared for emergencies; and

Provide for the professional growth of our employees.



Baraboo Police Department



Oath of Honor

Baraboo police officers are sworn into office using our oath. It includes the oath required by law, but also includes a promise to uphold our code of ethics and for each employee to hold every other employee accountable to the same standard.

Our Oath

Having been appointed as a Police Officer or other employee of the City of Baraboo Police Department, I swear that I will support the Constitution of the United States of America and the Constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of my office to the best of my ability.

I swear that I will abide by the Code of Ethics adopted by the City of Baraboo Police Department.

On my honor, I will never betray my badge, my integrity, my character, or the public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the constitution, my community, and the agency I serve.

So help me God.

Baraboo Police Department

Taking this oath is our declaration that we intend to provide police services that adhere to the highest ethical standards. We are proud to join law enforcement agencies across the country as an "oath of honor agency."

City Officials

<u>Mayor</u>

Rob Nelson

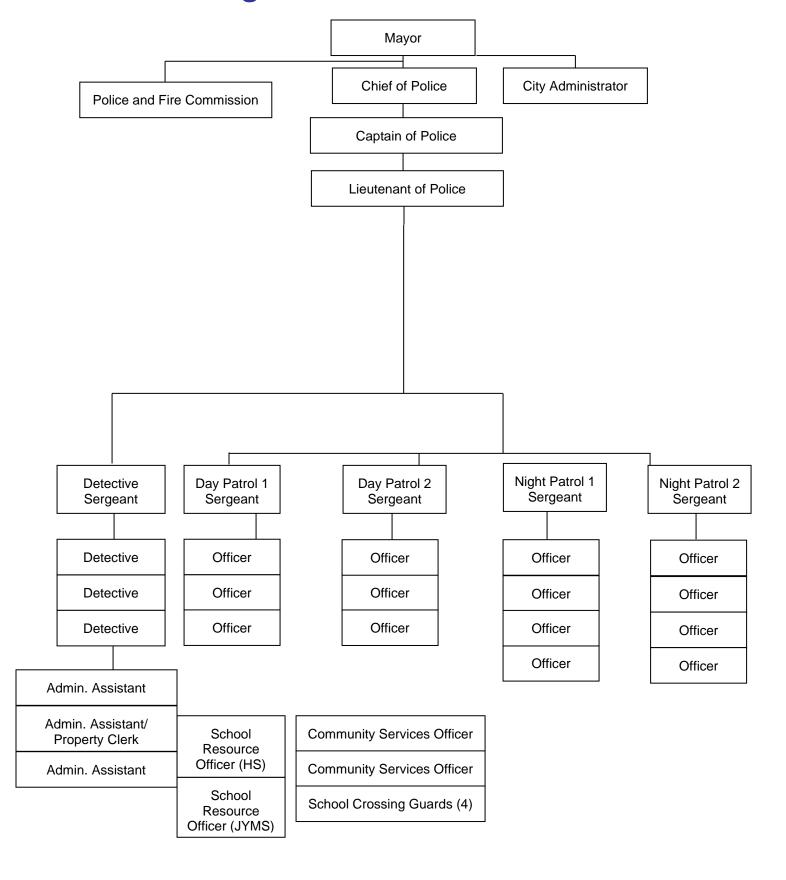
Common Council

Phil Wedekind, First District
Tom Kolb, Second District
Bryant Hazard, Third District
Jason Kent, Fourth District
Joel Petty, Fifth District
John Ellington, Sixth District
Scott Sloan, Seventh District
Heather Kierzek, Eight District
Kathleen Thurow, Ninth District

Police and Fire Commission

Paul Kujak, President Dennis Kluge, Secretary Joanna Hollenback, Commissioner (6/22) Brian Getschman, Commissioner Joseph Viney, Commissioner

Organizational Structure



Employees

Current Employees

Mark R. Schauf Chief of Police (1/1-5/6/2022)

Rob Sinden Chief of Police (interim 5/2022-10/27/22, full time 10/28/22)

Captain of Police

Ryan La Broscian Lieutenant of Police

Firearms Instructor

Field Training Coordinator

Employee Recognition Committee

Firearms Armorer

Mark Lee Patrol Sergeant

Grant Coordinator

Bar Buddies Board Member Custodian of Records Assistant

Matthew Gilbert Patrol Sergeant

DAAT Instructor

Emergency Response Team Member Mentorship Program Coordinator

Fitness Coordinator

Midwest Tactical Officers Association Board Member

Field Training Coordinator

Ryan Werner Patrol Sergeant

DAAT Instructor

WILEAG Accreditation Manager

Sauk County Adult Treatment Court Representative Baraboo Area Homeless Shelter Representative

Sauk County Criminal Justice Victim Service Committee

Lexipol Policy Coordinator

Training Coordinator

Mark Wichner Patrol Sergeant

ALICE Instructor
Firearms Instructor

Field Training Coordinator Field Training Officer

Mentor

Glock Armorer

Remington 870 Armorer AR15/M4 Armorer

Alcohol Compliance Liaison

Jeff Shimon

Detective Sergeant

Sauk County Triad Representative

Firearms Instructor

Homeland Security Threat Liaison Officer

Sauk County Drug Task Force

Evidence Technician ALICE Instructor Glock Armorer Cellebrite Technician

Child Forensic Interviewer

Employee Recognition Committee

Leads Online Coordinator Custodian of Records

George Bonham

Detective

Sauk County Drug Task Force Member

Narcotics Testing Instructor

Property Officer Arson Investigator Evidence Technician

Erik Oakeson

Detective

Emergency Response Team Member

Evidence Technician

Sauk County Drug Task Force

Mentor

Preliminary Breath Test Calibrator

Field Training Officer

Chemical Munitions Instructor Pulse Tactical Fitness Coach

Brian Voltz

Detective

Critical Incident Negotiator Team Member

Sauk County Drug Task Force

Field Training Officer
Taser Instructor

Officer Suicide Prevention Instructor

Mike Pichler

School Resource Officer

Emergency Response Team Leader

ALICE Instructor

Ballistic Shield Instructor Field Training Officer

Amanda Sabol School Resource Officer

Child Forensic Interviewer Field Training Officer

Mentor

Critical Incident Negotiator Team Member

Employee Recognition Committee

Critical Incident Stress Management Team Member

ALICE Instructor

Homeless Shelter Board Member Boys & Girls Club Board Member

Jessica Pichler Patrol Officer

Families Come First Board Member

Field Training Officer Child Forensic Interviewer

Employee Recognition Committee

Sauk County CCR/SART Committee Member Sauk County I Team Committee Member

Hope House/Domestic Violence Representative

Trent Bentilla Patrol Officer

Field Training Officer

Sex Offender Compliance Officer

Mentor

Fitness Coordinator

Nate Lund Patrol Officer

Emergency Vehicle Operations Instructor

Evidence Technician Radar/Laser Instructor

TRACS Administrator & Instructor

Schedule App Administrator & Instructor

Mach Administrator & Instructor

Union President

Narco Pouch Instructor

Glock Armorer

Vehicle Contact Instructor

Jonathan Connely Patrol Officer

Field Training Officer Taser Instructor

Mentor

Employee Recognition Committee Preliminary Breath Test Calibrator Child Passenger Safety Technician

Nick Burch Patrol Officer

Field Training Officer

Mentor

Megan Dorner Patrol Officer

Field Training Officer

Brendon Meyer Patrol Officer

Field Training Officer

Ian Carroll Patrol Officer

ALICE Instructor Range Instructor Field Training Officer

Mentor

Scott Smith Patrol Officer

Brandon Sonn Patrol Officer

PBT Calibrator

Derek Burch Patrol Officer

Range Instructor

Emergency Vehicle Operation Instructor

Vehicle Contact Instructor

K9 Handler

Emergency Response Team Member

John Maginot Patrol Officer

Nick Smith Patrol Officer

DRE (Drug Recognition Expert)

Bradley Brunken Patrol Officer

Kyle Giese Patrol Officer

John Statz Community Service Officer

Weed Commissioner Humane Officer

Kathy Klein Community Service Officer

Weed Commissioner Humane Officer

Linda Wiese Administrative Assistant

Trina Cromwell Administrative Assistant & Property Clerk

Mentor

Dori Helms Administrative Assistant

Earnest Finklea Chaplain

Catherine Finger Chaplain

Significant Events

The impact of COVID began to decrease in 2022. Major events such as the festivals downtown, the Sauk County Fair, The Circus Heritage Parade were again held. These were all important steps toward regaining a sense of normalcy after two years of uncertainty due to the pandemic.

Detectives working with the Sauk County Drug Task Force conducted many investigations resulting in 9 drug-related search warrants.

February 16

Baraboo officers assisted the Sauk County Sheriff's Department with a subject barricaded inside a residence. A male subject was arrested and charged with multiple felonies.

March

K9 Riggs joined the department as a dual-purpose canine. K9 Riggs' handler is Officer Derek Burch. Riggs is trained for narcotics detection and apprehension.

April 21

Baraboo officers took custody of an abandoned bag located by a citizen. Investigation of the contents of that bag led to two male subjects being arrested and charged with multiple felonies, including possession of child pornography and sexual assault of a child.

June 28

Officers responded to a hit and run crash. Officers located the vehicle and driver that left the scene. The male driver of the suspect vehicle was charged with OWI 7/8/9, hit and run causing injury, and several other charges.

August 2

Officers responded to a multi-vehicle crash on 4th Avenue. After investigation, a female subject was arrested for OWI 5th or 6th, as well as several other charges.

October 5

Officers were dispatched to a disturbance regarding several juveniles being forced out of a vehicle. Three adult males were referred to the DA for charging.

November 30

Officers were dispatched to bomb threat at the middle school. While enroute, an additional threat was also made at the high school. Both schools were evacuated during the investigation, no threat was located. Determined to be a "swatting" incident.

Budget

Budget Summary

The 2022 police department budget from local property taxes was approximately 4 million dollars. With a staff of 33 employees, labor was our highest expense. The majority of our remaining costs were for equipping, training, and otherwise supplying that labor.

General Operations Personnel (wages, salaries, and costs)	\$2,694,668.00
Equipment, supplies, other expenses Total	\$271,217.00 \$2,965,885.00
Detectives, School Liaison Personnel (wages, salaries, and costs) Equipment, supplies, other expenses	\$646,622.00 \$13,800.00
Total	\$660,422.00
Records and Support Personnel (wages, salaries, and costs) Equipment, supplies, other expenses Total	\$239,129.00 \$37,945.00 \$277,074.00
Animal Control Personnel (included in general operations) Equipment, supplies, other expenses Total	\$3,600.00 \$3,600.00
K9 Unit Personnel (included in general operations) Equipment, supplies, other expenses Total	\$17,350.00 \$17,350.00
Capital Expenditures Vehicles Equipment Total	\$84,000.00 \$21,500.00 \$105,500.00
Total Police Budget	\$4,029,831.00

No officers were added in 2022 due to known 2023 large budget cuts approaching.

<u>Grants</u>

The police department participated in several grant programs. The traffic grant programs are targeted towards reducing operating while intoxicated as well as distracted driving.

Туре	Source	Use	Amount
Ballistic Vest	U.S. Department of Justice	Matching grant for replacement body armor	\$2,570
Seatbelt Grant	National Highway Traffic Safety Administration	Grant to increase seat belt usage	\$11,750
OWI Grant	National Highway Traffic Safety Administration	Grant to reduce OWI's	\$11,750
Bar Buddies	National Highway Traffic Safety Administration	Grant for Bar Buddies to help reduce OWI's	\$4,200
TOTAL GRAM	NT REVENUE		\$30,270

Projects and Programs

Long-Range Plan

Our long-range plans are based on our purpose statement. That statement identifies two essential goals:

- A. Reduce crime and the opportunity to commit crime
- B. Promote a sense of safety in our community

2022 Strategies

In addition to continuing the strategies implemented in 2021, we adopted the following in 2022:

Traffic enforcement

There was a specific attempt to reduce potential exposure of officers from COVID-19. As we mitigate the risks and come out of the crisis, we need to re-dedicate ourselves to traffic enforcement. Traffic speed is still a significant concern for the public and officers should be seeking opportunities to reduce the dangers through enforcement.

Community conversation and outreach on policing

Continue to work on the community conversation of policing and transparency of policing.

COVID Response

The COVID response needs to remain as a priority, ensuring we are protecting the staff of the police department and the community we serve through good practice and vaccination.

• Implement advancements in technology and communication in social media.

With the increasing use of social media as a communication platform, the department should look for ways to increase community outreach and provide additional ways for the community to interact and report to us.

2023 Mission of the Baraboo Police Department

Our Mission in 2023 will be the safe offering of professional police services to the citizens of Baraboo, reducing crime and promoting a safe environment. We will accomplish this through:

- Professional case investigation of criminal cases with victims' rights in mind.
- Directed enforcement activities in the areas of traffic.
- Active drug investigation, detection and enforcement.
- Code enforcement for safety and quality-of-life violations.
- Proper planning and response to planned and unplanned events.
- Provide current and relevant training to officers for development of skills that better serve the community and the diversity needs.
- Dedicate ourselves to the principles of Community Policing and engage with the community.

GOAL: Stabilize, maintain, and increase communications w Schools via School

Resource Officer program

DIVISION: All

ISSUE: Our goal is to increase communications with district officials to assure

success of the School Resource Officer program.

OBJECTIVES:

1. Assign an SRO to the High School.

- 2. Hold quarterly (at minimum) meetings with SRO's.
- 3. SRO's to attend countywide SRO meetings.

GOAL: Fill Vacant Command Positions and Successorship

DIVISION: All

ISSUE: Command positions are critical in the day-to-day operations of the

department but are even more critical in the future planning and design of the department. Without people in these positions that future planning

and conceptual idea fulfillment cannot occur.

OBJECTIVES:

- 1. The Chief's position took 9-months to fill, and the department responded well; however, took a toll on operations.
- 2. Promote Captain from within ranks.
- 3. Promote Lieutenant from within ranks.
- 4. Promote Sergeant from within ranks.
- 5. All positions to work on "successorship" for the future.

GOAL:

Provide for a multi-phase analysis of our police response to calls including the assignments of staff as the city experiences unprecedented growth in the next 5 to 10 years. This will include shaping the police response to the Citizens of Baraboo and evaluating where needs lie within the agency and community.

DIVISION: Administrative with input from all staff.

ISSUE:

The department has held the same patrol sector response for more than 40 years. The City has dynamic changes coming with new homes and development in multiple locations that could cause upwards of a 10% population increase in the next 10 years. We need to evaluate our patrol guidelines and responses to best serve the community going forward.

OBJECTIVES:

- Assign an Ad-Hoc team to collect data related to police response, types of calls and departmental response needs including time of day and day of the week services are most needed.
- 2. Review response protocols and how those overlay with current and future needs.
- 3. Seek outside evaluation of data to assist in developing a comprehensive growth and response strategy.
- 4. Identify areas of police response that can be changed to still provide essential function of the department while reducing costs.

GOAL:

Implement and advance with social media and technology to develop ways to better interact and get information from citizens and allow for reporting.

DIVISION: All

ISSUE:

The public continues to use social media and technology at a rate far above that of government. Providing for a means to effectively communicate and actively seeking new platforms will help us to serve our community and increase their engagement.

OBJECTIVES:

- 1. Increase the use of social media to communicate for cases and media releases to maintain the transparency of the agency.
- 2. Investigate alternate communication platforms for citizens who cannot use cell or land line communications.
- 3. Use social media to communicate the responses to the public about current and relevant topics like the conversations on use of force and policing in America and Baraboo.
- 4. Develop and promote on-line reporting of minor offenses.

GOAL: Increase Community based Policing Contacts with Citizens

DIVISION: All

ISSUE:

Part of the 2022 strategic plan noted that citizens want more non-callbased contact with their police department. Even in the face of staffing cuts we need ideas to go out and meet community members in social settings.

OBJECTIVES:

- 1. Create and begin "Coffee with a Cop" program.
- 2. Install active member on Boys and Girls Club Board.
- 3. Assure these programs do not take too many resources. (staff cuts in 2023)

Training

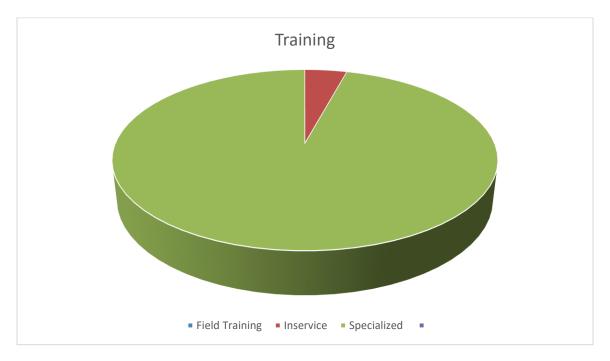
Training for police department employees in 2022 included the following:

Туре	Function	Hours
Field Training	Initial training of new employees	
		0
In-Service Training	Annual county-wide training	
	Quarterly training for all employees	93.75
	Monthly firearms training	
	Other periodic training, hours listed per officer	
Specialized	Training for individual employees, based on need	2136
TOTAL HOURS		2229.75

Field training is conducted by our specially trained officers. They share with new employees the knowledge and skills required to provide police services to our community. The training lasts sixteen weeks and is in addition to pre-service (Police Academy) training required by the Department of Justice Training and Standards Bureau.

In-service training sessions are held quarterly. This allows training to be offered on new concepts, laws, and equipment on a timely basis. Most of our in-service training is developed and conducted by our staff and some is provided by other trainers.

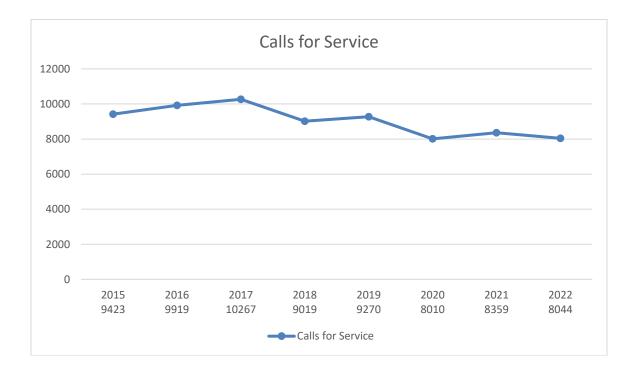
Specialized training is purchased from outside vendors. It includes general law enforcement, managements, tactical, investigative, and other training. Special attention has been focused on increasing training in mental-health related topics.



Statistics

Calls for Service

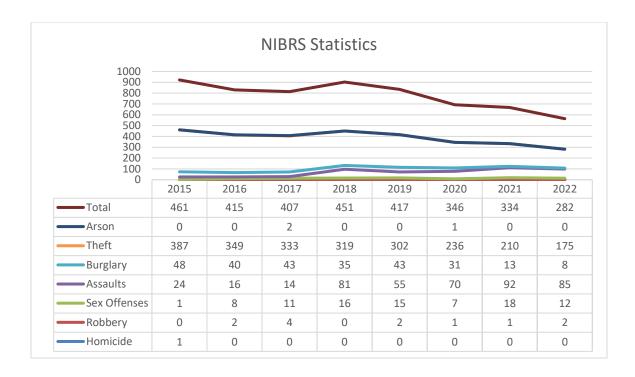
Our total calls for service reflect an aggregate number of most matters handled by our department. This includes all crime reports, arrests, citations, traffic crashes, and other calls to the police. It is used as a general measure of total "incidents" handled by the department. It does not include parking citations and it considers an event that includes multiple activities to be one incident. For example, a call to the police about a disturbance that results in several arrests is scored as one call for service. While total number of calls have fluctuated from year to year, the department has seen an overall average increase in the number of calls for service.



National Incident Based Reporting System - NIBRS

The National Incident-Based Reporting System is used to measure serious crimes and are submitted to the FBI on a monthly basis. These reports track specific offenses and have been collected for these same offenses since 1929. While a reflection of serious crimes, total rates are driven by theft reports because the number of thefts vastly outnumbers all other crimes. This is true in most municipalities. In addition, NIBRS data does not track other types of offenses that are dangerous and frequently occurring, such as driving while impaired and other serious traffic offenses.

The rate of most serious crimes other than theft has been on a generally downward trend for more than four years. Sex offenses more than doubled in 2021 vs 2020. Theft cases have been on a slight downward trend from 2015-2022.



Persons Arrested

The number of individual criminal and ordinance violations cited by officers is reported here. In instances where a person was arrested and issued two or more notices of appearance for separate violations of law, each notice is counted individually.

Disorderly conduct	130
Drug offenses	110
Drug paraphernalia offenses	88
Truancy	81
Theft	78
Obstructing or resisting an officer	73
Tobacco violations	15
Assault	43
Curfew	43
Alcohol offense	14
Bail jumping	31
Criminal damage to property	21
Animal Violations	15
Trespassing	14
Weapons violations	14
Sexual assault	18
Prowling	0
Burglary	2
Recklessly Endangering Safety	4
All other violations	119
Total notices of court appearance	913

<u>Underage Alcohol Offenses</u>

Ages 17 through 20	17
Age 16 or under	15
Procuring	4
Total Underage alcohol citations	36

Traffic Citations

Seatbelt violation	419
Speeding	227
Operating while suspended	219
Operating while intoxicated (includes PAC)	175
Operating after revocation	174
Operating with no valid license	78
Open intoxicants in motor vehicle	24
Hit and run violations	24
Failure to yield right-of-way	23
Failure to obey sign, signal, or officer	50
Insurance violations	347
Registration violations	102
Ignition interlock violations	24
Reckless driving	6
Knowingly fleeing an officer	7
All other violations	151
Total traffic citations issued	2050

Traffic Warnings

Speeding	523
Lighting violations	671
Insurance violations	144
Registration Violations	431
Defective exhaust	38
Deviating from traffic lane	24
Improper turn	19
Operating left of center	17
Failure to obey sign, signal, or officer	195
Failure to yield right of way	21
Display of power	1
All other violations	348
Total traffic warnings issued	2432

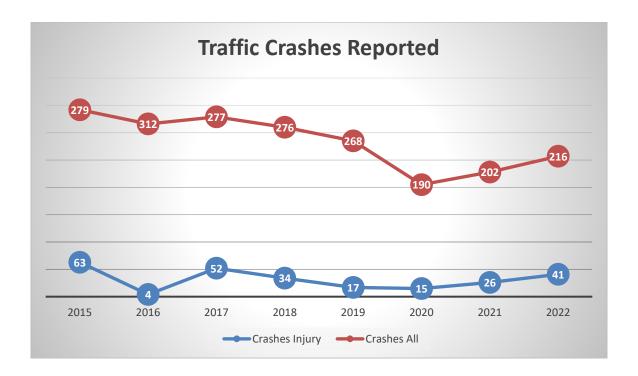
Parking Tickets

Baraboo Police Department has been utilizing Clancy software and ticket writers since 2015. This has allowed for more efficient writing and tracking of parking tickets, as well as increased revenue as more payments are collected. Since 2015, additional ticket printers have been added to aid in the efficiency of ticket writing.

Total parking tickets issued	4653
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Traffic Crashes

The rate of traffic crashes has been following a generally steady trend from 2013 through 2020. The annual rate had been about 313 from 2013-2020. There has been a general downward trend in accidents from 2016-2020. The number of injury accidents increased sharply from 2021 to 2022.



Use of Force

We complete critical reviews of every force application whenever it is more than simply overcoming resistance. These reviews are conducted by an officer's peer who is an experienced officer and trainer in the force option used, with oversight by a Command Officer.

For example, when a patrol officer uses a Taser, the force application is evaluated by another patrol officer who is trained as a Taser instructor. It is then reviewed by the Lieutenant of Police. This helps us ensure that the reviews are valid from the eyes of a practitioner and an administrator.

Individual reviews and the annual summary are used to help identity individual and department-wide training needs, equipment shortcomings, or policy deficiencies.

The following summarizes our reportable uses of force this year. In instances where several force options were used, such as an empty-hand technique (e.g., compliance hold) and use of a Taser, the incident is reported under the higher-level option however all options are documented. Each officer who uses force completes an individual use of force report, which is reviewed and documented as a separate instance in a case.

Taser	9
Empty hand techniques	26
Firearm	23
Vehicular pursuit	0
Total reportable uses of force	58

In many of these instances, an officer threatened to use force, such as pointing a Taser at a suspect, and achieved compliance without actually applying the force technique.

Threatened force	32
Applied force	26
Total reportable uses of force	58

The nature of the calls that precipitated force applications varied widely, but the most common cases were general disturbance calls.

Disturbance	11
Suicidal or other mental health	7
Operating while intoxicated	0
Warrant service	8
All other	11
Total reportable uses of force	37